



GREENLIGHTS

GRANT INITIATIVE

A PROJECT OF THE JUST KEEP LIVIN FOUNDATION

COPS School Violence Prevention Program (SVPP)

Training #3:

Solicitation Walk-Through – Part 2

Spring 2025

Leah Hyman, GPC, GPA Approved Trainer, Assel Grant Services

Meet Your Facilitator



- ❖ Assistant Director for Assel Grant Services, leading the Federal Division.
- ❖ Written over \$39 million in awarded grants since 2018 for nonprofits, school districts, behavioral health centers, institutions of higher education, and more.
- ❖ Credentialed Grant Professional (GPC) by the national Grant Professionals Certification Institute.
- ❖ Recognized as an Approved Trainer for the Grant Professionals Association (GPA), regularly presenting national and regional grant-related trainings with an emphasis on federal grant preparation.

Learning Objectives

COPS School Violence Prevention Program (SVPP)

- ✓ Understand the core elements of the COPS SVPP Notice of Funding Opportunity (NOFO).
- ✓ Understand how to create a high-quality project and highly competitive proposal.
- ✓ Understand resources, tools, and templates to assist in proposal development.



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Proposal Narrative Questions

Application Components

- ❖ Agency Eligibility Information
- ❖ Background and Need for Improved Security
- ❖ Need for Federal Assistance
- ❖ Proposal Narrative Questions

*Be **strategic** and **concise** about details included in responses. Most narrative responses are limited to 125-500 words!*

Proposal Questions

- ❖ School Safety Planning Efforts
 - ❖ Current status of safety and security
 - ❖ Site and risk assessments
 - ❖ Emergency operations plans
 - ❖ Threat assessments
 - ❖ Trainings and drills
 - ❖ Community coordination and partnerships

School Safety Planning Efforts

In this section, you will describe, in detail, the current state of your comprehensive school safety planning and assessment efforts.

45. Describe the current status of any site and risk assessments. [Limit your response to a maximum of 250 words.]

46. Describe the current status of emergency operations plans. [Limit your response to a maximum of 250 words.]

47. Describe the current status of school climate improvement efforts and initiatives. [Limit your response to a maximum of 250 words.]

School Safety Planning Efforts

50. Describe, in detail, any local safety partnerships and describe coordination with students/parents/guardians, community members, civilian personnel, and law enforcement that support and enhance the continuum of wraparound services for students. [Limit your response to a maximum of 500 words.]

Proposal Questions

- ❖ Funding Request and Integration
 - ❖ Proposed expenses tied to needs and SVPP goals
 - ❖ Evidence-based school safety interventions
 - ❖ Goals and objectives
 - ❖ Maintaining a positive learning environment

Funding Request and Integration

Funding Request and Integration

51. Explain the intended use of the funds requested in this application and how the activities funded under the grant will meet the purpose of the SVPP statute, improve school security, and promote a positive learning environment for all students. To the extent possible, highlight the use of evidence-based strategies and programs, compare and/or contrast any prior unsuccessful attempts to improve security measures, and explain why the proposed measures have strong likelihood for success. Further explain efforts to avoid criminalizing school conduct that should be handled through the school discipline process. [Limit your response to a maximum of 500 words.]

Items must be allowable under the program (see allowable costs in the NOFO), under 2 CFR 200, and must meet the authorized purpose areas under the statute, 34 U.S.C. § 10551(b)(5)–(9).

Example

Use of Funds: ABC School District requests funding to support a new keyless access control system at the high school campus. In addition...

SVPP Alignment: This project aligns with the purpose of SVPP in that improved entry/exit procedures will promote a safer, more secure school environment for students. It will also...

Improving Security and Positive Learning Environment: The new access control system will restrict entry to only authorized individuals who have an access card and have been trained to utilize the system. It will also...

Evidence-Based Strategies: Keyless access control is a recognized best practice in building security, based on a study by...

Previous Attempts and the Proposed Measures: The current keyed entry at the high school is inadequate in securing the building because...
ABC School District is confident in its ability to effectively implement the project, as it recently implemented a similar system at the middle school campus.

School Discipline Process: ABC School District's project will avoid criminalizing school conduct by...

Example

- ❖ **Example Need: Improved notification system for contacting law enforcement in the event of a school-based emergency**
 - ❖ Describe current notification method, response time, gaps or issues
 - ❖ How will the proposed system address these issues and improve school safety and security?
 - ❖ How will the new system improve coordination with law enforcement?
 - ❖ What is the evidence base?

Funding Request and Integration

52. Describe, in detail, how the specific types of evidence-based school safety interventions that you are seeking funding for will be integrated into your existing comprehensive school safety and climate planning efforts and will fill specific gaps and needs that you have identified through this process. This description should clearly link to the budget items included in the web-based budget form submitted in JustGrants. [Limit your response to a maximum of 500 words.]

- ❖ **Potential Resources:**
 - ❖ Technology/equipment vendor
 - ❖ U.S. Department of Education
 - ❖ Partner Alliance for Safer Schools
 - ❖ International Code Council
 - ❖ Others

Funding Request and Integration

53. Describe, in detail, the goals and objectives that you hope to achieve through the implementation of these resources. Describe how any measures, as well as any additional technology or equipment, will contribute to a positive learning environment for all students, including describing the measures you will take to ensure that additional technology or equipment do not contribute to a punitive or prison-like atmosphere in the school(s). [Limit your response to a maximum of 500 words.]

❖ SMART Goals

Specific – Measurable – Actionable – Reasonable – Timebound

Example

Goal 1: ABC School District will improve safety and security at its high school campus through installation of a new access control system by the end of project year 1.

- **Objective 1:** ABC School District will procure and install a new keyless entry system at the high school campus by June 30, 2026.
- **Objective 2:** ABC School District will issue new secure access cards to all school personnel and conduct training on the new system by July 31, 2026.

Management and Implementation Plan

54. Identify key partnerships or stakeholders who will play a role in the implementation of this award.

[Limit your response to a maximum of 125 words.]

55. What are the key milestones of the project, and how will you ensure the effective implementation and oversight of the project? [Limit your response to a maximum of 125 words.]

Example

Milestone: Access control system implemented

- **Oversight:** The superintendent will coordinate installation with the vendor, monitor progress to confirm functionality, oversee staff training, and ensure procedures are integrated into district protocols.

Sustainability Plan

Sustainability Plan

56. How will you sustain the school safety and positive climate efforts after this award ends? Please describe the resources, both current and potential, that will help continue these efforts. [Limit your response to a maximum of 250 words.]

57. By clicking this box, the applicant, if awarded, understands that the federal award cannot exceed 75 percent of the total project costs (unless a waiver of the local cost share (matching funds) requirement is approved).

Official Partners

- ❖ Governmental, private, school district, or other applicable entity
- ❖ Legal, contractual, or other agreement with the applicant to support and collaborate on the SVPP project
- ❖ Contact information for each
- ❖ Signed letter of support

Other Application Components

- ✓ Proposal Abstract (required)
- ✓ Web-Based Budget Form
- ✓ Letters of Support, MOUs/Other Supportive Documents (if applicable)
- ✓ Financial Management and System of Internal Controls Questionnaire (required)
- ✓ Applicant Disclosure and Justification (if applicable)
- ✓ Disclosures and Assurances
 - ✓ Disclosure of Lobbying Activities (SF-LLL)
 - ✓ Disclosure of Duplication in Cost Items
 - ✓ DOJ Certified Standard Assurances
 - ✓ DOJ Certifications Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing

Application Resources

[Grants.gov Organization Applicant User Guide](#)

[JustGrants Application Submission Training](#)

[JustGrants Support](#)

[COPS Office SVPP Program Page](#)

Assignment

- Update and distribute **letter of support templates to key partners**
- Draft **narrative responses**





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Thank you!

